West Sussex County Council

Proposed Executive Decision for 27 February 2020
call-in deadline 5 p.m. on 9 March 2020

The following proposed decision has been endorsed by the Cabinet Member and will come into effect at the end of the call-in period unless the call-in procedure is activated.

Decision Title & Ref No:	Concessionary Travel Scheme - award of bus pass manufacture and administration contract OKD36 19-20
Cabinet Member responsible for Decision	Matt Davey - Director of Highways, Transport and Planning
West Sussex Plan priority	A Prosperous Place
Electoral Divisions	All Divisions
Key Decision	Yes
Purpose	The Council has a statutory responsibility as a Travel Concession Authority to administer a Concessionary Travel Scheme that provides free bus travel to eligible older and disabled persons. The West Midlands Combined Authority (WMCA), which comprises 18 local authorities and four Local Enterprise Partnerships, has awarded Smartcard framework agreements following an extensive European procurement. The benefits include: • Competitive dialogue has allowed WMCA to select the best service • Local Authority partners don't need to undertake their own procurement • Economies of scale due to a shared service • Option for a long-term arrangement • Easy and cost-effective upgrade options built in The Director for Highways, Transport and Planning will be asked to approve the direct award of a bus pass manufacture and administration services contract under the West Midlands Combined Authority Framework.
Decision	The Director of Highways, Transport & Planning has approved the decision to call-off from the WMCA Framework Agreement and award a contract to Euclid Ltd for the manufacture and provision of statutory older persons' and disabled persons' bus passes, starting from 1 April 2020 for a period of 3 years with the option to extend by up to two annual extensions, for a further 2 years (maximum duration 5 years).
Interest and nature of interest declared	None

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Background Papers	See report for details